

Minutes of the Mundford Parish Council Virtual Meeting by Zoom on 2nd July 2020

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, N Enderby, K. Weight, S. Eyres, S Booth, S. Welsh and Mrs S. King (Clerk to the Council). There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to our Zoom meeting. The Clerk has put forward a suggestion for a plaque to be added in remembrance of John Marston on the bench opposite the Parish Council Office. It has been suggested by Cllr S. Eyres that John Burton's name should also be added to the plaque in recognition of all his contributions to the village. Chairman J. Musgrove will speak to Mrs Burton to get approval. There are just three food parcels left from the 20 originally ordered. There are around 50 exercise packs left which are being kept by Cllr S. Welsh for anyone that would benefit from one. Mileage will continue to be paid for our volunteers until the end of July. We are awaiting confirmation from Breckland Council whether we can co-opt a new Councillor. Cllr S. Eyres would like any potential candidates to be interviewed prior to acceptance.

2. APOLOGIES OF ABSENCE

Cllr B. Ellis (no excess to webcam). Cllr B. Ellis agreed with items at separate social distance meeting with the Chairman prior to the Zoom Meeting.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting in June were accepted as a true and accurate record. This was proposed by Cllr S. Booth and seconded by Cllr K. Weight. All agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- None of the proposed meetings with Highways have taken place. It appears that Swaffham Road has been surveyed ready for the proposed drainage works. Swaffham Road has been resurfaced and new road markings have been added. It was suggested that due to not getting a response from Highways regarding issues around the village which require attention, that County Cllr Fabian Eagle is contacted. Chairman J. Musgrove and the Clerk will put together an email.

6.2 Village Footpaths and Verges

- We need to ensure that Pig Sty Lane remains open during construction. There are construction vehicles being parked on the road outside Pig Sty Lane on a dangerous bend rather than on the construction site. Email has been sent to the Planning Department and Building Control advising them of this.
- The public footpath opposite London Lane has now been cut.

6.3 Allotments – to discuss (if any) outstanding or future matters

- The allotments are in very good shape as many holders have time to spend on their allotments.
- The water tanks are filled regularly by Chairman J. Musgrove. Everyone has paid the allotment rent for a further 12 months.
- We currently have five people on the waiting list. Once it is safe to do so, the Parish Councillors will meet at the allotments to discuss whether land around the allotment hut can be used for more allotments.
- The rules for what can and can't be done to allotments need revising. (This has been done).
- Muntjac are getting into the allotments and eating the crops. Chairman J. Musgrove costed fence at around £65 per 50 metres. 100 metres or more required. Original quotation in 2012 for allotment fencing was between £1,200 and £1,500. Final cost is to be confirmed.

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6.4 Handyman/Gardener – update on outstanding and future projects

The bedding plants have been planted and the drainage ditch down Pig Stye Lane has been tidied up. The wooden tubs around the village need replacing and Chairman J. Musgrove will look into costs for getting them replaced.

6.5 Allotment Hut

The allotment hut requires a lot of repair work to be carried out. When face to face meetings can resume, all Councillors will need to visit the allotments to discuss how to proceed.

6.6 Parish Partnership Scheme 2021/22

Nothing urgent needs to be completed around the village. A suggestion was to put in a path along Crown Road. However, due to the large costs involved in extending the footpath along Swaffham Road, the costs would be too high to the Parish. Clerk to email Highways to see if Mundford are still on the waiting list for a new footpath down Crown Road. (This has been done).

6.7 COVID-19 Second Wave

The Parish Council needs to be ready for a possible second wave in October. It will be guided by NALC as to what measures need to be taken.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

- A letter from Breckland Council thanking businesses for their support and resilience of the last few weeks.

8. FINANCE

8.1 Payments and Cheques for the invoices

The following payments were authorised in July. This was proposed by Cllr N. Enderby and seconded by Cllr S. Eyres. All agreed.

Description	Amount
Balance for June 2020 (minus the following direct debits)	£17,243.80
Opus Energy Parish Office Electric	£33.13
E-On Street Lights	£122.92
Everflow Water Rates	£0.00
XLN Telephone/Wifi Parish Office	£49.14
Npower Business (Allotment Hut Invoice)	£17.54
Total Direct Debits	£222.73
Receipts	Amount
Allotment Plot 1A	£15.00
Allotment Plots 2 & 9	£30.00
Allotment Plot 3	£15.00
Allotment Plot 5	£15.00
Allotment Plot 7B	£15.00
Allotment Plot 1B	£15.00
Allotment Plot 7A	£15.00
Total Income	£120.00
Balance	Amount
After Direct Debits and Income	£17,141.07

Cheques	Description	Total
BACS	R&E Yallops (GRANT) – Food Parcels	£396.46
BACS	Jan Grace – Mileage (GRANT)	£81.00
BACS	Angelika Peters Dennis – Mileage (GRANT)	£83.25
BACS	Helen Hall – Mileage (GRANT)	£14.85
BACS	Mr J Musgrove – Hose Reel Set	£32.00
CASH	Mr J Musgrove – Wreath for John Marston	£60.00
CASH	Postage for AGAR	£2.45

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BACS	Westcotec Street Light Maintenance	£59.23
BACS	Mr D Goodrham - Petrol for Church Lawnmower	£42.00
BACS	Didlington Nurseries – Bedding Plants	£439.20
BACS	NPTS – Introduction to CiCLA	£32.00
BACS	Clerks and Handyman Wages	£682.46
Total Paid		£1,924.90

Balance in Community Account	Total
July 2020	£15,216.17
Balance in Savings Account	Total
July 2020	£15,878.71
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for June

- There were 172 visitors in June.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/0425/VAR	Land Off Crown Road, Mundford	06/05/2020	Variation of Conditions 2, 4, 5, 6, 8, 9, 10, 11 and 14 on 3PL/2017/0059/F Please refer to Variation of Condition Report submitted with this application.	Undecided
3PL/2020/0434/HOU	1 Crown Road, Mundford	11/05/2020	Erection of a workshop and hobby rooms outbuilding, attached to existing double garage.	Approved
3PL/2020/0431/HOU	35 Swaffham Road, Mundford	11/05/2020	Single Storey extension to side and rear of property.	Approved
3PL/2020/0526/LB	West Hall, West Hall Drive, Mundford	12/06/2020	Small extension & replacement of some windows and doors	Undecided

10. STREET LIGHTING

Westcotec have completed 17 height extensions. There are issues with the electrics on two of them. We are still awaiting an invoice. Chairman J. Musgrove will speak to Westcotec.

11. REPORTS

11.1 District Cllr Mike Nairn

None

11.2 County Cllr Fabian Eagle

None

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

Remembrance Day and Christmas Tree event. A wreath will be ordered as normal for Remembrance Day.

The Clerk is to send a chaser email to Planning Enforcement Team regarding moving the telegraph pole outside the Old Post Office. (This has been done).

With nothing more to discuss the meeting closed at 9.17pm.

Chairman: _____ Date: _____